Hibernia College Quality Framework

## Initial Application for Approval to Develop a New Programme(s) for an online or blended

**Proposal for the development of a <Insert Programme Title>**

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| 1. **Overview of proposed programme detail**
 |
| 1. Title of proposed programme:
 |  |
| 1. Title of Award – including any embedded awards
 |  |
| 1. School/Department with responsibility:
 |  |
| 1. Level of programme:
 |  |
| 1. Award type[[1]](#footnote-1)
 |  |
| 1. Duration of programme.
 |  |
| 1. Periods of study
 |  |
| 1. Number of ECTS
 |  |
| 1. Entry requirements:
 |  |
| 1. Anticipated enrolment:
2. Please state minimum no. if any.
 |  |
| 1. Proposed award:
 |  |
| 1. Collaborative Programme
 | If yes, see due diligence form |
| 1. Transnational Programme
 | If yes, see due diligence form |
| 1. Blended or wholly online (<80%)
 |  |
| 1. Proposed commencement of programme:
 |  |
| 1. Proposed fee:
	1. Full-time
	2. Part-time
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| 1. Relevant Standards
	1. QQI Award Standard
	2. Professional Body Standard
	3. QAA Subject Benchmark statement(s)
	4. Other
 |  |

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| 1. **Background to the Proposed Programme**
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| 1. Explain the rationale for the proposal, and the context.
 |
| 1. Will this proposed programme replace an existing programme, and if so, please specify.
 |
| 1. What is the anticipated demand for such a programme and the typical profile of expected entrants?
 |
| 1. Provide information on similar courses in other institutions in Ireland and abroad.
 |
| 1. Explain if the programme involves professional accreditation.

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| 1. How does the proposed programme fit with existing programmes run in the College?
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| Provide indicative information about  |
| The need for the programme |  |
| 1. **The potential demand for the programme**
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| Describe the market analysis that should be conducted to verify demand for the proposed programme |
| 1.
 | Please provide evidence of the student demand for the proposed programme – or describe how such evidence would be obtained: |
|  |
| 1.
 | Do you have a specific target market in mind (student background and geographical region) or describe how such information would be obtained?  |
|  |
| 1.
 | Is there any evidence of demand from employers in the Ireland and/or overseas for graduates from this programme or describe how such information would be obtained? |
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| 1.
 | Do you think this programme will deflect demand from an existing programme at the School?*If yes, which programmes and why?* |
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| 1. **Description of the Proposed Programme**

This section should explain the programme to a non-specialist. |
| 1. Please explicitly show the contact time and how this time is organised.
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| 1. Please highlight any unusual features of the programme such as on campus teaching, use of blended learning, shared teaching with other partners, use of external agencies to teach parts of the course, specific entry requirements, or exceptions to marks and standards.
 |
| Indicative Programme ScheduleThis section should show the indicative modular structure of the course, making clear which modules are existing, which are compulsory, and the credit weight of each.See [appendix A.](#_Appendix_A._Proposed) |
| Programme learning outcomesThis section should provide the proposed programme learning outcomes |
| **At the end of this programme the graduate will be able to:** |
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| Resource Impact This section should consider:* Any similar programmes in the College
* Any programmes in which might compete for students with similar interests
* Additional resources required to a) design and develop the programme and b) additional resources to provide the programme
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| 1. Library Resources
 | Will the proposed programme have implications for the Library? Please specify  |
|  |
| 1. Administrative Support
 | Will a new Programme Administrator/Manager need to be appointed? |
|  |
| 1. Content Development
 | In what way will the introduction of this programme require the development of new context and what indicative cost is involved? |
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| 1. Faculty
 | Will the introduction of this programme require any additional faculty and/or adjunct faculty - quantify?  |
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| Teaching and capacity to provide the programmeThis section should explain how the programme will be provided. It should explicitly indicate how much of the delivery will be by adjunct faculty, and whether the staffing and infrastructure requirements arising from the proposal. |
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| **Date of proposal:** |  |
| **Proposed programme Leader:** |  |
| **Name of Head of Department:** |  |
| **Signature of Head of Department** |  |
| **EMT Recommend to Proceed and Date** |  |
| **Academic Board Recommend to Proceed and Date** |  |

# Appendix A. Proposed Programme Schedule Template for a Stage

 Note that minor and embedded awards each require separate schedules.

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| **Name of Provider:** |  |
| **Programme Title (i.e. Named Award):**  | e.g. Higher Certificate in Arts in Fine Arts |
| **Award Title (QQI Named Award):** | e.g. Higher Certificate in Arts  |
| **Stage Exit Award Title** |  |
| **Modes of Delivery (FT/PT):** |  |
| **Award Class** | **Award NFQ level** | **Award EQF Level** | **Stage** (1,2,3,4,…, or Award Stage)**:** | **Stage NFQ Level** | **Stage EQF Level2** | **Stage Credit (ECTS)** | **Date Effective** | **ISCED Subject code** |
|  |  |  |  |  |  |  |  |  |
| **Module Title**(Up to 70 characters including spaces) | **Semester no where applicable.****(Semester 1 or Semester2)** | **Module**  | **ECTS Credit****Number5** | **Total Student Effort Module (hours)** | **Allocation Of Marks (from the module assessment strategy)** |
| **Status** | **NFQ Level1****where specified** | **Total Hours** | **Contact Hours** | **Hours of Independent Work** | **C.A. %** | **Proj. %** | **Prac. %** | **Final. %** |
| Example 1 | 1 | M | L | 5 | 150 | 30 | 60 | 10 | 0 | 20 | 70 |
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| **Special Regulations** (Up to 280 characters) |

1. These are defined by QQI as part of the National Framework of Qualifications:

Major awards are expected to be of the appropriate scale for an award at that level (e.g. A level 8 degree is at least 180 credits). Minor awards: are for partial completion of the outcomes of a Major award. Supplemental awards: are for learning that is additional to a Major award. Special Purpose Awards: are for relatively narrow or purpose-specific achievement. See <http://www.nfq-qqi.com/index.html> [↑](#footnote-ref-1)